

Saint Francis University
*Small Business Development Center &
the Center for Global Competitiveness*
Present



Reduce Exporting Stress with Automated Export System (AES)



Friday, November 12, 2004

8:30 a.m. - 12:30 p.m.

(Registration 8:00 - 8:30 a.m.)

Saint Francis University Small Business Development Center, Loretto

\$35.00 per person

(Price includes continental breakfast, and all materials)



Did you know that by the Summer of 2005, the Automated Export System (AES) will be MANDATORY for most exports? Do you want to save money by submitting the correct Shipper's Export Documentation (SED)? Get ahead of the game by attending this seminar! The AES will help you to eliminate the cost and headaches from processing paper copies of the Shipper's Export Declaration (SED).

The Automated Export System (AES) is the electronic reporting system of the Shipper's Export Declaration (SED) and export ocean manifest. AES is designed to save you money, ensure export reporting compliance and help speed your goods to market. Use AESPCLink, the Windows-based desktop PC component, for filling SED information to the Automated Export System (AES) and see how easy it is!

TOPICS

This workshop will help you answer questions like: How to avoid delays with Customs? Are faxed copies of SED's still being accepted? What are the paperwork requirements? The workshop includes an overview of the Automated Export System and AESPCLink, hands-on PC training, filing sample SED's via AESDirect and AESPCLink. **We conclude the workshop with the Certification Quiz that gives a company full certification.** Upon completion, you begin filing your SEDs electronically through AESPCLink.

Step 1 – Register for the workshop

Please see other side to register

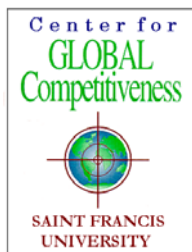


Step 2 – Register for AESDirect (To take the Certification Quiz, you MUST be registered.)

For those that do not have a user name and password, log onto www.aesdirect.gov and register. (If you already have a username and password, do not obtain another.) Include your name, telephone number, company name and address, whether you are an exporter or forwarding agent and the approximate number of SEDs you file monthly.

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Phone (814) 472-3200 ■ Fax (814) 472-3202 ■ Web Site: www.francis.edu/sbdc



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Please register by Monday, November 8.

Name(s):

1. _____
2. _____
3. _____
4. _____

Organization: _____

Address: _____

City: _____

State: _____ Zip: _____

Phone: _____

Fax: _____ Email: _____

\$35.00 per person

*(Make checks payable to **Saint Francis University**)*

Please mail to:

Saint Francis University
Small Business Development Center
P.O. Box 600
Loretto, PA 15940

or

FAX registration to: (814) 472-3202

or

Email: brc@francis.edu

If you have any questions, please call: (814) 472-3200

Registration for this seminar is on a first-come first-serve basis and is limited to the first 10 registrations with payment received. A refund will be provided for any cancellation that is made at least 48 hours prior to the beginning of the seminar. No refund will be granted after that time.

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